

# Assistant Accountant



As well as gaining an AAT qualification which is recognised globally, as an Assistant Accountant Apprentice, you will provide support to internal and external customers and will work predominately either as an Assistant Accountant within practise or alternatively within the finance function of an organisation.

Part of your role will involve assisting in the day-to-day financial activities such as data entry to month end management accounts and/or year-end financial statements. In addition, you will likely be involved in regulatory financial requirements such as the completion of VAT returns or assisting in the preparation of tax computations.

## Progression:

As well as ensuring full competency as an Assistant Accountant, this apprenticeship programme will provide you with the foundation for progression into a number of career paths in the Accounting sector including Audit Trainee, Corporate Recovery Analyst, Credit Controller or Tax Accountant.



### Level:

■ Level 3

### Duration:

■ 18months

### Entry Requirements:

■ Grade 4/C in GCSE English and GCSE Maths or equivalent

